

Role-play Toolkit

Question Time Script Set: House of Representatives

| SPEAKER SCRIPT | |
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| <i>Instruction</i> | Script |
| <i>When the Serjeant-at Arms has introduced you and placed the Mace on the table, say:</i> | Members, please sit down. The House is now in session. The rules of the House must be obeyed. Clerk, please read out the rules. |
| <i>After the Clerk has read out the rules, say:</i> | Questions without notice will now be taken. I will take one question from each side of the House in turn, starting with the opposition. Members with a question, please stand. |
| <i>Choose one of the people standing and say:</i> | I call on the Member for _____ (use first or last name) to ask a question. |
| <i>After the member has asked the question, say:</i> | I call on the Minister for _____ to answer the question. |
| <i>Continue to call members until the time for questions has run out. Then say:</i> | I call the Prime Minister. |
| <i>After the Prime Minister has spoken, say:</i> | This session of Question Time is ended. |

CLERK SCRIPT

| <i>Instructions</i> | Script |
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| <i>To begin the session stand, ring the bell and say:</i> | Honourable members, please stand. |
| <i>When the Speaker asks you to read out the rules, stand and say:</i> <i>Then sit down.</i> | Always stand up to speak. Always address your remarks through the Speaker. Begin with the words 'Mr/Madam Speaker'. Members should not interrupt each other. The Speaker keeps order. |

SERJEANT-AT-ARMS SCRIPT

| <i>Instructions</i> | Script |
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| <i>When the Clerk rings the bell, lead the Speaker into the chamber carrying the Mace on your right shoulder and say:</i> <i>Place the Mace on the table.</i> | Honourable members, the Speaker. |

PRIME MINISTER SCRIPT

| <i>Instruction</i> | Script |
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| <i>When the time for asking questions has run out, say:</i> | Mr/Madam Speaker, I request that all further questions be placed on the Notice Paper. |

MEMBER SCRIPT

| <i>Instruction</i> | Script |
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| <i>To ask a minister a question, begin like this:</i> | I direct my question to the Minister for _____ |