

COMMITTEE TEMPLATE

HOW TO BE A WITNESS AT A HOUSE OF REPRESENTATIVES COMMITTEE

You are a witness giving evidence to a House of Representatives committee. This template will help you write your statement to the committee.

Members of the committee, Thank you for the opportunity to present evidence today.

Who are you? Our witness group is called _____

What do you do? Our group is responsible for _____

What is the issue? We are concerned that this problem be fixed because:

- _____
- _____
- _____

Do you support or oppose the proposal? We support/oppose this bill because _____

What evidence (facts) support your view? We hold this view because

What is your recommendation to the committee? We think that the best way to solve this problem is to _____

Thank you for listening to our statement. We look forward to answering your questions and to reading the final report.